



BETHEL TOWNSHIP
DELAWARE COUNTY
1092 BETHEL ROAD
GARNET VALLEY, PA 19060

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Board of Supervisors

Giovanna Iacono, P.E., MBA, Chairwoman
Michael J. Davey, Vice Chairman
Michael D'Agostino, Esq.
Stephanie DerOhannessian, MB
Chuck Dennie, P.E.

The Reorganization Meeting of the BETHEL TOWNSHIP BOARD OF SUPERVISORS was held on Tuesday, January 2, 2024, in the John L. Myers Building, 1092 Bethel Road, Garnet Valley, PA 19060.

BETHEL TOWNSHIP BOARD OF SUPERVISORS
January 2, 2024

PRESENT:

Michael J. Davey, Esq., Chairman
Giovanna Iacono, P.E., MBA, Supervisor
Michael S. D'Agostino, Esq., Supervisor
Chuck Dennie, P.E., Supervisor
Stephanie DerOhannessian, MB, Supervisor

William Addison, Township Manager

OBSERVERS:

Approximately 24 citizens were in attendance.

The annual Bethel Township Board of Supervisors' Reorganization Meeting held on January 2, 2024, convened at 6:34 PM.

Chairman Davey welcomed residents and called the meeting to order. The Pledge of Allegiance was recited. Chairman Davey requested everyone to please silence all electronic equipment and announced the presence of a recording device for the purpose of minute taking. The recording will be deleted once the minutes are approved at the following meeting. Chairman Davey noted that Supervisor Dennie and Supervisor DerOhannessian were sworn in immediately prior to the meeting by the Honorable Judge Wendy J. Roberts.

Chairman Davey called for the nomination of Interim Chair.

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| a. Fire Marshal | Brett Small |
| b. Assistant to Fire Marshal | Craig Small, Jr. |
| c. Emergency Management Coordinator | Ray Stiles |
| d. Floodplain Manager | Matt Houtmann |
| e. Captain of Fire Police | Robert Bardsley |
| f. Assistant Captain of Fire Police | Craig Small, Jr. |
| g. Fire Police | Chip Natrin |
| | Tom Anderson |
| | Dave Stebbins |

APPOINTMENT OF TOWNSHIP PROFESSIONALS:

Motion: On a motion by Supervisor D’Agostino, seconded by Vice-Chair Davey and carried unanimously, the Board appointed the following Township Professionals, as described below.

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|-------------------------------------------|------------------------------------------------------------------------|
| a. Solicitor | Michael Maddren, Esq.
<i>(Murphy, Maddren LTD)</i> |
| b. Right-to-Know Officer | William Addison |
| c. Planning Commission Solicitor | Laurence Smith, Esq.
<i>(Simon & Smith P.C.)</i> |
| d. Zoning Hearing Board Solicitor | Daniel C. Van Wyk, Esq. |
| e. Treasurer | Peter R. Barsz, CPA
<i>(Barsz Gowie Amon & Fultz LLC)</i> |
| f. Engineer | Matthew Houtmann, P.E.
<i>(GD Houtman & Sons Inc.)</i> |
| g. Interim Code Official | Catania Engineering Associates |
| h. Electrical Inspector | Len Warren <i>(United Inspections)</i> |
| i. Zoning Officer | Stephen J. Wasylyszyn
<i>(GD Houtmann & Sons, Inc.)</i> |
| j. Act 537 Officer | Mark Bryan
<i>(Environmental Management & Consulting, Inc.)</i> |
| k. Health Inspector | Michelle Fanelli |
| l. Director of Parks & Community Programs | Jaclyn Borcky |
| m. Animal Control Officer | Allen Strickler |

APPOINTMENT OF TOWNSHIP COMMITTEES/BOARDS/COMMISSIONS

- | | |
|-----------------------------|-------------------------------------------------------------|
| a. Parks & Recreation Board | Brian Quinney (Term to 2028)
Nicole DeLio (Term to 2028) |
|-----------------------------|-------------------------------------------------------------|

Chairwoman Iacono said the Board needs to be restructured and there should be no reappointments at this time.

Supervisor Dennie added he would be opposed to Brian Quinney but in favor of Nicole DeLio.

Motion: On a motion by Supervisor Dennie, seconded by Chairwoman Iacono, the Board did not reappoint Brian Quinney with a 3-2 vote.

Motion: On a motion by Vice-Chair Davey, seconded by Supervisor D'Agostino, the Board reappointed Nicole DeLio with a 3-2 vote.

Supervisor D'Agostino asked Chairwoman Iacono what the path forward is regarding the Parks & Recreation Board. Chair Iacono explained further discussion is required.

Supervisor D'Agostino requested that if the Parks & Recreation Board is being dissolved there be a public meeting beforehand.

- b. Planning Commission
Lou Torrieri (Term to 2028)
Mike Dunn (Term to 2028)

Motion: On a motion by Vice-Chair Davey, seconded by Chairwoman Iacono and carried unanimously, the Board appointed Lou Torrieri and Mike Dunn to the Planning Commission.

- c. Zoning Hearing Board
Doug Moser (Term to 2027)
Dan Van Wyk, Esq., Solicitor

Motion: On a motion by Vice-Chair Davey, seconded by Supervisor Dennie and carried unanimously, the Board appointed Doug Moser and Dan Van Wyk to the Zoning Hearing Board.

- d. Sewer Authority Board
Donna Vance (Term to 2029)

Motion: On a motion by Vice-Chair Davey, seconded by Supervisor D'Agostino and carried unanimously, the Board appointed Donna Vance to the Sewer Authority Board.

- e. Vacancy Board
Laurence Smith, Esq.

Motion: On a motion by Vice-Chair Davey, seconded by Supervisor D'Agostino and opposed by Supervisor Dennie and Supervisor DerOhannessian, the Board appointed Laurence Smith to the Vacancy Board with a 3-2 vote.

ADOPTION OF SALARIES AND FEES:

Motion: On a motion by Supervisor Dennie, seconded by Supervisor DerOhannessian and carried unanimously, the Board adopted the following salaries and fees as compensation for Township employees as presented.

- a. Tax Collector \$10.00 per Bethel Tax Invoice for 2023
- b. Administrative
 - i. Township Manager \$123,600.00 Annual Salary
 - ii. Staff Accountant \$66,000.00 Annual Salary
 - iii. Township Secretary \$44,100.00 Annual Salary
 - iv. Code Enforcement Secretary \$45,000.00 Annual Salary

Motion: On a motion by Supervisor Dennie, seconded by Vice-Chair Davey, and carried unanimously, the Board adopted the following salaries and fees as compensation for Township Public Safety employees as presented.

- c. Public Safety
 - A. Police Department
 - i. Police Chief \$66,000.00 Annual Salary
 - ii. Lieutenant \$26.00 per hour
 - iii. Corporals \$24.50 per hour
 - iv. Officers \$24.00 per hour
 - v. Secretary \$18.10 per hour
 - B. Public Works
 - i. Highway Foreman \$48,204.00 Annual Salary
 - ii. Highway and Maintenance Personnel \$22.00 per hour
 - C. Fire Department
 - i. Fire Marshal \$5,000.00 Annual Salary
 - ii. Emergency Management Coordinator \$5,000.00 Annual Salary
 - D. Boards and Commissions
 - i. Board of Supervisors To be paid quarterly and not to exceed \$2,500.00 annual maximum, as per the PA Second Class Township Code.

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|------|----------------------|-----------------------------------------------------|
| ii. | Planning Commission | \$200.00 per member,
per year |
| iii. | Zoning Hearing Board | \$75.00 per member and
per alternate, per appeal |
| iv. | Sewer Authority | \$200.00 per member, per
year |

OTHER BUSINESS

I. Township Meeting Dates

Motion: On a motion by Supervisor DerOhannessian, seconded by Vice-Chair Davey and carried unanimously, the Board of Supervisors' meetings were set for the second Tuesday of each month at 6:30 PM in the John L. Myers Building.

II. Realty Transfer Tax

Motion: On a motion by Supervisor DerOhannessian, seconded by Vice-Chair Davey and carried unanimously, the Board approved the Realty Transfer Tax, as per Resolution 1994-14, at one-half (1/2) of one (1) percent for the Township as presented.

III. Designation of *Delaware Country Daily Times* as Newspaper of General Circulation.

Motion: On a motion by Supervisor DerOhannessian, seconded by Supervisor D'Agostino and carried unanimously, the Board designated the *Delaware County Daily Times* as the newspaper of general circulation.

IV. Establishment of Bonds for Township Officials

Motion: On a motion by Supervisor DerOhannessian, seconded by Supervisor Dennie and carried unanimously, the Board approved the bonds for Treasurer in the amount of \$3,600,000.00 and the Tax Collector in the amount of \$902,404.22.

V. Designation of PSATS Voting Delegate

This motion was tabled for a later date.

VI. Depository

Motion: On a motion by Supervisor DerOhannessian, seconded by Vice-Chair Davey and carried unanimously, the Board designated PLGIT and Republic Bank as the depositories in 2024 for Bethel Township’s General Fund Account, State Fund Account, Payroll Account, Escrow Fund Account, Library Fund Account, Transfer Fund Account, Fire Fund Account, Trash Fund Account, Zoning Hearing Board Account, Tax Collector- Odd Year Account, Tax Collector- Even Year Account and Tax Collector- Interim Account.

VII. Bethel Township Schedule for Holidays

Motion: On a motion by Supervisor DerOhannessian, seconded by Vice-Chair Davey and carried unanimously, the Board designated the following days as Township Holidays in 2024.

- i. New Year’s Day_____ Monday, January 1st
- ii. Martin Luther King, Jr. Day_____Monday, January 15th
- iii. Easter Sunday_____Sunday, March 31st
- iv. Memorial Day_____Monday, May 27th
- v. Independence Day_____Thursday, July 4th
- vi. Labor Day_____Monday, September 2nd
- vii. Thanksgiving Day_____Thursday, November 28th
- viii. Christmas Eve_____Tuesday, December 24th
- ix. Christmas Day_____Wednesday, December 25th

*Note during the 24-hour period of each designated holiday, on-duty police officers and highway personnel will receive pay at one and one-half (1 ½) times their normal hourly rate.

NEW BUSINESS

a. Ratify 2023 bills.

Motion: On a motion by Chairwoman Iacono, seconded by Supervisor D’Agostino and carried unanimously, the Board ratified the 2023 bills.

b. Motion to update the Township’s authorized signers for Republic Bank Accounts and PLGIT Pennsylvania Local Government Investment Trust.

Motion: On a motion by Chairwoman Iacono, seconded by Supervisor D’Agostino and carried unanimously, the Board updated the Township’s authorized signers for Republic Bank Accounts and PLGIT Pennsylvania Local Government Investment Trust.

c. 2024 Assignment of Supervisor Liaison Duties

Motion: On a motion by Chairwoman Iacono, seconded by Vice-Chair Davey and carried unanimously, the Board approved the 2024 assigned liaison duties.

- a. Finance _____ MJD
- b. Taxes _____ MJD
- c. Police _____ MSD
- d. Bethel Hose Company No. 1 _____ CD
- e. Highway _____ GI
- f. Buildings and Grounds _____ GI
- g. Parks and Recreation _____ CD
- h. Zoning Hearing Board _____ SD
- i. Planning Commission _____ GI
- j. Sewer Authority _____ MSD
- k. Garnet Valley School Board _____ MJD
- l. Rachel Kohl Library _____ SD
- m. Emergency Management _____ GI

Community Comment

Garry Lanahan, 1338 Zebley Road, asked for clarification about the Parks & Recreation appointments.

Chairwoman Iacono explained Brian Quinney was not reappointed, but Nicole DeLio was reappointed. The board has multiple openings with Chuck Dennie resigning for the Supervisor position.

ADJOURNMENT:

Chairwoman Iacono asked for any further responses from the Board or the audience. The next Regular Board of Supervisors' meeting will be held on Tuesday, January 9th, 2024, at 6:30 PM. The meeting was adjourned at 6:52 PM.

Respectfully submitted,

Jaclyn Borcky